



Republic of the Philippines
Department of Health
SOUTHERN PHILIPPINES MEDICAL CENTER
BIDS AND AWARDS COMMITTEE



MINUTES OF PRE-BIDDING CONFERENCE
(FAST MOVING ITEMS)

Supply and Delivery of **Medical Supply**, Supply and Delivery of Medical Supply for Newborn Screening Center - Mindanao, **Antiseptic**, Supply and Delivery of **Laboratory Reagents and Supply**, Supply and Delivery of Laboratory Reagents for Newborn Screening Center - Mindanao
November 24, 2020, 9:00 AM, BAC Conference Room, 2nd Floor, Gym Building

ATTENDANCE:

1. Dr. Marocel Montillano – BAC Chairperson
2. Ms. Jessica Mae D. Alaban – BAC Vice Chairperson
3. Ms. Lani P. Paler – BAC Member
4. Mr. Emmanuel Driz – BAC Member
5. Ms. Crissa Mae Nacionales – BAC Member
6. Ms. Marilyn Catulong – BAC Member
7. Atty. Bianca Cezar – BAC Member
8. Ms. Flordeliza Go – TWG Chairperson
9. Ms. Catalina E. Bersabal – TWG Member (on-line)
10. Ms. Rowena Agleron – TWG Member (on-line)
11. Ms. Shiela Mae Guilaran – End – user (on-line)
12. Mr. Romeo Pandapatan – BAC Secretariat Chairperson
13. Mr. Jonas Adlawan - BAC Secretariat
14. Mr. Brylle Tabanao - BAC Secretariat
15. Ms. Elaine G. Mombay – BAC Secretariat
16. Ms. Precy Arevalo - BAC Secretariat
17. Ms. Ma. Luz A. Rodelas – BAC Secretariat
18. Ms. Louela A. Panelo - BAC Secretariat

SUPPLIER (ON-LINE)

1. Abegail Nino & Christopher Clitar - Instattech
2. Angelie Bio - ADS Medical & Lab Supply
3. Arnelle Fong – Globa DX Comp.
4. Charlie Mahusay – Sero Diagnostic Trading
5. Childeen dela Torre – COA
6. Diane Clemene & Joie Ong - Panamed
7. Eden Carbajosa – IDS Medical Systems Philippines Inc.
8. Eman Reb Dira – Endure medical Inc.
9. Ethel Vise L. Agne – Diatech Laboratory Supplies Company
10. Eulandrew Clado – Healthrush Ent.
11. Evanjelen Dotarot – Duke-R Medical Enterprise
12. Fernand Jumawan – Variance Trading Corporation
13. Glem Fontanares & Minica Gamutan– Berovan Marketing Inc.
14. Iza Lourdes Rusiana - Lifeline Diagnostics Supplies, Inc
15. Jeffrey Bongar - PerkinElmer Instruments
16. Jhonres Del monte – Healthrush Ent.
17. Joan Domingo – Philpharma Inc.
18. Joemarie Briones - Ritegroup Incorporated
19. Kizia Nadela – Labmate Pharma Inc.
20. Kriza Mie Mantiza – Carewell Biomedical System Co.
21. Larace Barrera – COA
22. Leo Sanao – RBGM Medical

23. Lovely Jane Montemayor – Zafire Distributors Inc.
24. Ma. Cristina Acobo - JMT Biomed-tech Medical Equipemnt
25. Margie A. Gutiano – Diatech Laboratory Supplies Co.
26. Michael Requillo – PT
27. Randy Doinglay – Medical Center Trading Corporation
28. Rommel Jalit & Sheila Dopay – Health Solution Ent. Inc.
29. Reyviminda Ostique – MedAsia Medical Products Corporation
30. Vanessa Laurel Delemios – NSCM
31. Wildie Lou Oppus – Russan Marketing Corporation

- The pre-bidding conference started at 9:05 AM, presided by Dr. Marocel Montillano, BAC Chairperson, and prayer was led by Mr. Jonas Adlawan.
- The BAC Chairperson introduced the members of the BAC, BAC secretariat and technical working group, both on the BAC conference and on-line via Webex.
- The BAC Chair emphasize the invitation to bid: on-line submission of documents will be December 7, 2020 and the Bid Opening will be on December 9, 2020.
 - Medical Supplies – with ABC: 148,662,082.00
 - Antiseptic - with ABC: 4,424,000.00
 - Laboratory Reagents - with ABC: 20,338,076.00
 - Laboratory Reagents - Newborn Screening Mindanao – with ABC: 78,928,941.47
- The BAC Chair remind the bidder that the bid documents must be submitted via a zip format and must be password protected.
- The BAC presented the new/revised Bid Documents, 6th edition
 - The new/revised bidding documents as mandated by the GPPB.
 - The medical Supply: Bid No. 2020-11-04-073 (ABC No. 2020-020 SPMC) & (ABC No. 2020-37 – Newborn Screening Mindanao)
 - Section II: Instruction to bidders was also emphasized
 - 1.Scope of Bid
 - 2.Funding information
 - 3.Bidding Requirements
 - 4.Corrupt, Fraudulent, Collusive and Coercive Practices
 - 5.Eligible bidders
 - 6.Origin of Goods
 - 7.Subcontracts
 - 8.Pre-bid conference
 - 9.Classification and Amendment of Bidding Documents
 10. Documents comprising the bid: Eligibility and Technical Component
 11. Documents comprising the bid Financial Component
 12. Bid Prices
 13. Bid and Payment Currencies
 14. Bid Security
 15. Sealing and Marking of Bids
 16. Deadline for submission of bids
 17. Opening and Preliminary examination of bids
 18. Domestic Preference
 19. Detailed evaluation and comparison of bids
 20. Post-qualification
 21. Signing of Contract
 - Section III: Bid Data Sheet
 1. Valid and current LTO from Food and Drug Administration
 - Section IV: General Condition
 1. Scope of Contract
 2. Advance payment and term of payment
 3. Performance Security
 4. Inspection and Test
 5. Warranty

- 6. Liability of the Supplier
- Section VI – Schedule of Requirement
- Section VII – Technical Specification
 - Bidder must state the either “comply” or “not comply” in the statement of compliance column
- Section VIII – Checklist of Technical and Financial documents
 - The BAC chair reminds the bidders that the requirements herein are mandatory to be submitted with a password.
- **I. Technical Component envelope**
 - Valid and current Philgeps Platinum or
 - DTI/SEC and
 - Valid and current Mayor’s Permit and
 - Tax Clearance
 - ❖ Technical Documents
 1. Statement of all its on-going contract
 2. SLCC
 3. Supported by: End-user acceptance /OR/CR/Sales Invoice and
 4. Anyone: PO/Contract Agreement/NOA
 5. Original copy of notarized BSD/ any Bid Security
 6. Omnibus Sworn Statement
 7. Financial Document
 8. NFCC
 9. If applicable – Joint Venture Agreement (JVA)
- **II. Financial Component Envelope**
 - Financial Bid Form
 - Duly signed and accomplished “**price schedule**”
 - The bidder may submit the following additional documents as part of financial component
- **The BAC emphasized the new set of revised bid documents and subject for issuance of bid bulletin**
 1. ITB Clause 19.3 – new format of the List of Items
 2. ITB Clause 20 letter (d-g and its guidelines) – LCB bidder need to submit the valid and current LTO, valid CPR, original hard copy of notarized Bid Security and original hard copy of the Omnibus Sworn Statement within a non-extendible of 5 calendar days from the receipt of notification during the post qualification. The BAC will require the scanned copy of the Original copy of notarized BSD/ any Bid Security and Omnibus Sworn Statement during bid opening . Failure to submit shall be grounds to disqualification.
 3. Special condition of Contract – GCC Clause I: LCB bidder need to submit original hard copy of notarized Certificate of Exclusive Distributorship
 4. Technical specification – removes /deleted the last statement “the error references not found”.
 5. Financial Component envelope – duly signed and accomplished “**price schedule**”
 6. The bidder may submit the additional documents as part of the technical component – Annual Income Tax, Latest Business Tax, valid and current Philgeps.

CONCERNS;

- Healthrush Ent. – Jhonres Del monte
 - CPR concern, if initial CPR is acceptable or not?
 - BAC stand: we only consider the renewed CPR with requirements attached
 - Bracket with the bid doc is allowed?

- BAC stand: no, fixed price according to its ABC
 - Bid documents? Is it soft copy? Original documents of hard copy?
 - BAC stand: during the postqua, only notarized documents will be submitted and during bid opening, we will accept the scanned copy of the original in the password protected file. The basis of the date and time of submission will be the date and time stamp from the email upon receipt.
- MedAsia – Rey Ostique
 - Bid documents are included in the payment price of 5,000?
 - BAC Stand: From the BAC Sec. yes it's included, documents are already posted on the website, and we can give you a USB copy / we will send you a copy file if you are outside Davao.
- JMT Biomed-tech – Ma. Cristina Acobo
 - SLCC – 25% is required of ABC, if you allowed to aggregate
 - BAC stand: SLCC 25 % will be based on the ABC of the amount to be bid , it can't aggregated
 - Submission through electronic?
 - BAC stand: we will send instructions on how to send the documents
- Lifeline - Iza Lourdes Rusiana
 - Hard copy docs? What should be sending?
 - BAC stand: only the notarized documents should be submitted as hard copy.
- Zafire - Lovely Jane Montemayor
 - Tax clearance: Official receipt is needed to attach?
 - BAC stand: we need a valid Tax Clearance at the time of the opening of bids.
- Serodiagnostic – Charlie Mahusay
 - Price schedule clarification?
 - SLCC is right; the BAC will check the correct computation of SLCC?
 - If bid docs submitted during bid opening, then corrupted files came-out, what will do?
 - BAC stand: protected password will only be revealed during the bid opening, once it was downloaded, we can take care of it once we receive the file. We reconcile on our end, we will do multiple downloads, connection doesn't matter.
 - In postqualification, we will only give the notarized docs, CED is acceptable (red ribbon)?
 - BAC stand: yes, it is considered certified, or it can be certified by the authorized representative
- Diatech Laboratory – Margie Gutiano
 - On-going process of tax clearance, if no actual certificate
 - BAC stand: Only valid tax clearance will be accepted
- Philpharma – Joan Conmingo
 - On-going contract, if also possible to require during post-qua?
 - BAC stand: on its all on-going contract, the statement shall be supported by the PO "or" contract agreement "or" NOA, this will be submitted online
- BAC clarify the question of Mr. Paul Gregor dela China (Biomedical)
 - There is no adjusted in bid price based on the GPPB guidelines.
 - Question: if we need to send copy 1 and copy 2? Ans.: no need to send 2 copies. We only need 1 copy of file
 - Ff. question: if CPCIP mask and nasal cannula is salihan namin? ok lng ba?

- BAC stand: yes, it's ok
- Instatech – Ms. Abegail
 - CPR? If on-going, it is need an attachment?
 - BAC stand: yes, if on-going CPR, it must have an attachment
 - If the file is more than 25mb, is it ok if send it via goggle link?
 - BAC stand: yes, make sure that it will acknowledge by the BAC sec
- Ms. Catalina Bersabal, reminded the bidders to submit the sample of their supply to be evaluated by the Quality Assurance Committee.
- BAC clarifies to the question of Mr. Joem Briones – Omnibus will be sent during on-line and need the hard copy during post-qua.
- BAC clarifies to Mr. Rommel: expire LTO on December, is it acceptable?
 - BAC stand: we will base on the bid opening date on December 10-11, 2020, if LTO will expired on December 9, 2020, considered it as invalid.
- Variance trading ask the financial proposal item # 1 – 4, and ABC ang laki po kasi, clarify ko lang po yung quantity.
 - BAC stand: Later to answer the specific quantity and its item

I. MEDICAL SUPPLIES

- Item # 1 – modify specs to 3 pcs/box
- Item # 5 – for changes of quantity – for verification to TWG/end-user
- Item # 6 – for changes of quantity – for verification to TWG/end-user
- Item # 11-12 – modify specs “ head to toe”
- Item # 13 -15 – modify specs “ head to toe”
- Item # 24 - for changes of quantity – for verification to TWG/end-user
- Item # 25-26 - for changes of quantity – for verification to TWG/end-user
- Item # 43 – no size specify, – for verification to TWG/end-user
- Item # 47-48 – decrease ABC per unit and increase quantity – for verification to TWG/end-user
- Item 39-41 – for reviewed by the BAC but can't change the ABC
- Item # 75 – modify spec to 100 units (individual pack), (0.5ml or 1ml), range from 50-100 units. To verify from TWG/end-user

II. ANTI-SEPTICS

- Item # 1 – modify specs – 10 bottle/box
- Item # 3 – modify specs, size – ml, complete specs to verify from end-user

III. LABORATORY REAGENTS & SUPPLY


- Item # 155 – modify specs – volume – to verify to TWG c/o MS. Flordeliza Go
- Item # 173 – modify specs – size changes to 12 x 75

IV. LABORATORY REAGENTS & SUPPLY (Newborn Screening Center-Mindanao)

- No question
- The BAC reminds the supplier to fill-up the attendance sheet in the chat box.
- The BAC required the number of sample to be submitted
 - Less than 1,000 – 5 samples
 - 1,000 – 1,500 – 3 samples
 - 1,500 – 2,000 – 2 samples

- More than 2,000 – 1 sample
- The BAC presented the new scheme of Supplier Application to Submission of Products / items for evaluation and it must send via SPMCQACMS@gmail.com
- The BAC chair reminds the bidder: **Brandname** will be included in the column of Country of Origin, and all legal documents should be valid not before but on the day onward of the bid opening.
- The BAC members suggested that the Inspection Committee must be also the member of QAC.
- In evaluation, the BAC must be observant on the quality report.
- In every bidding we are required to purchase/order in PSDBM, since we don't follow it this time, Justification of Failure to order/purchase in PSDBM must be written in BAC resolution.
- With no other concern raised, the prebidding meeting ended @ 3:40 in the afternoon.

Minutes taken by:


MS. ELAINE G. MOMBAY
BAC Secretariat

Approved by:


MAROCEL C. MONTILLANO, MD, FPAFP
BAC I - Chairperson