



Republic of the Philippines
Department of Health
SOUTHERN PHILIPPINES MEDICAL CENTER
J.P. Laurel Avenue, Davao City



LAUNDRY SERVICES

(Name of Project)

Instructions:

Bidders must state in the column under **Statement of Compliance** the word either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB** Clause 3.1(a)(ii) and/or **GCC** Clause 2.1(a)(ii).

Bidder may submit offer which provides for superior specifications and /or better terms and conditions to the government at no extra cost. However, these shall not be given any bonus, credit or premium in the bid evaluation

Prepared by the Technical Working Group

TECHNICAL SPECIFICATIONS

LAUNDRY SERVICES

Project

The bidder is required to complete its Statement of Compliance demonstrating how its items complied with the specification. Non- completion of Statement of Compliance for the item included in its bid shall be considered **non- responsive** for that item.

<i>Item</i>	<i>Procuring Entity's Specification</i>	<i>Bidder's Specification as Technical Offer</i>	<i>Statement of Compliance</i>
<u>LAUNDRY SERVICES</u> <i>For Two (2) Years Contract</i>	1. 22,475 pcs. Bath Towel 2. 527,441 pcs. Bed Sheet 3. 720 pcs. Bedside Screen 4. 76,719 pcs. Camisa 5. 578,585 pcs. Coco Towel 6. 331 pcs. Crib Cover 7. 1,466 kilos Curtains 8. 80,000 pcs. Diaper 9. 86,506 pcs. Draw Sheet 10. 16,007 pcs. Eye Sheet 11. 30,000 pcs. Flannel 12. 11,091 pcs. Hand Towel 13. 32,002 pcs. Lap Sheet 14. 7,500 kilos Laundry Bag 15. 49,000 pcs. Leggings		

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<u>LAUNDRY SERVICES</u> <i>(continuation)</i>	16. 300 pcs. Major Pack 17. 200,000 pcs. OR Gown 18. 77,329 pcs. Pajama 19. 221,700 pcs. Patient Gown 20. 31,000 pcs. Pillow Case 21. 50,580 pcs. Referral Gown 22. 16,411 pcs. Spinal Sheet 23. 35,765 pcs. Stretcher Cover 24. 616 kilos Table Cloth 25. 2,497 pcs. Uro Drape 26. 31,189 pcs. Woolen Blanket 27. 154,823 pcs. Wrapper		

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<u>LAUNDRY SERVICES</u> <i>(continuation)</i>	Other Terms & Conditions of Acceptability: 1. The service provider must comply with the following requirements: a. Should have a designated separate area as follows: soiled linen sorting area, washing and drying area, clean linen sorting and storage area, ironing and mending area, chemical storage and supply area; b. Floors of the laundry area which are subjected to frequent wetting should have a fairly smooth surface and properly sloped of at least 2% towards a drain; floor drains should have a metal strainer or cover; c. Should utilize industrial washing machines with a minimum capacity of not less than 14 kilos and industrial driers; d. Should have adequate supply of personal protective equipment for its personnel which includes: d.1 high quality working gloves d.2 disposable tie-on or ear loops face mask d.3 industrial rubber boots d.4 aprons		

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<u>LAUNDRY SERVICES</u> <i>(continuation)</i>	<ul style="list-style-type: none">e. Cloth lines should not be less than 1 meter in height from the floor and area should be directly exposed to sunlight;f. Service provider should ensure that stained linens will be washed by hand and undergo pretreatment and soaked with stain remover solutions; Delivered linens with stain will be returned to the service provider for rewashing without additional cost to the procuring entity;g. Service provider shall deliver clean and odor free linens. Delivered linens which are still dirty and malodorous will be returned to the service provider for rewashing without additional cost to the procuring entity;h. Should have a closed drainage system;i. Should have clean water container tanks and washing machines with a weekly maintenance report to be submitted to the procuring entity;j. The service provider's service vehicle should be enclosed and provided with tight-fitted door. The inside of the truck used to store the washable goods shall be made of impervious, non-toxic, rust-proof, smooth, leak-proof and easily-cleaned material.		

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<u>LAUNDRY SERVICES</u> <i>(continuation)</i>	<p>k. The service provider should have a separate laundry vehicle used to transport soiled linen from clean linen;</p> <p>l. The service provider laundry vehicles should undergo regular maintenance, cleaning and disinfection, with the soiled linen vehicle done at the end of each day or more frequently when necessary and the clean linen vehicle done at least three times a week or more frequently when necessary. The service provider shall submit on a weekly basis a copy of the maintenance, cleaning and disinfection monitoring to the procuring entity;</p> <p>m. Workspace should be free from the following: plants, animals/pets, and contaminants;</p> <p>n. Service provider's water source should not be from deep well; The water used for washing shall be adequate, potable and soft and practically free from dissolved materials;</p> <p>o. Service provider must submit to the procuring entity its laundry service process flow for approval;</p> <p>p. Service provider must submit to the procuring entity its weekly routine area maintenance, cleaning and disinfection process, schedule and monitoring report;</p>		

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<u>LAUNDRY SERVICES</u> <i>(continuation)</i>	<p>q. Service provider must have adequate trash bins with specific labels for biodegradable, non - biodegradable and infectious wastes in accordance to the existing rules and regulations of segregation, storage, collection, transport and disposal of the Code on Sanitation of the Philippines;</p> <p>r. Supplier must collect and deliver the linens based on the schedule provide by the Linen Section;</p> <p>Failure to collect and deliver according to the agreed schedule, a penalty shall be imposed equivalent to the average daily income of the hospital derived from the linen supplies;</p> <p>s. Service provider must present the Certificate of Trainings of its personnel including annual in-service trainings and updates. Include Health Certificate of all the personnel of the company. Provide also the SSS and Philhealth remittances (for the last preceding year) for their regular employees. For PAG-Ibig membership, submit application for membership if none is available;</p>		

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<u>LAUNDRY SERVICES</u> <i>(continuation)</i>	t. Service provider must pass the ocular inspection to be conducted based on the laundry service standards set by the procuring entity; Failure to comply with the ocular inspection and in any of the conditions will result to a declaration as non – responsive bidder; u. Submit Laundering Process; v. Health card for the staff.		

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